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2025-2026 Verification of Identity

Your application has been selected for Verification of Identity. We must collect this information before we can complete your financial aid.

You will need to complete Section A below and either section B or C. If you can appear in person at Christopher Newport University, you should complete section B. If you are unable to appear in person, complete section C.

Section A: Student Information

_____ Last Name	_____ First Name	_____ MI	_____ Christopher Newport Student ID #
_____ Address			_____ Social Security Number
_____ City	_____ State	_____ Zip Code	_____ Phone Number with Area Code

Section B: Identity Verification (THIS SECTION IS TO BE COMPLETED AT THE INSTITUTION)

The student must appear in person at Christopher Newport University to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

The following must be completed with a Financial Aid Administrator in person at Christopher Newport University.

Verification of Identity

I certify that I, _____, has seen and reviewed an unexpired, valid, government ID for the
(Financial Aid Administrator)
above listed student. That ID was reviewed in person at Christopher Newport University and was reviewed as of the
date of my signing.

(Student's Signature)

(Date)

(Financial Aid Administrator Signature)

(Date)

Please note: if the student cannot appear in person at Christopher Newport University, please refer to Section C on the next page for instructions on completing the Statement of Educational Purpose with a notary.

Section C: Identity Remote Verification (THIS SECTION IS TO BE SIGNED WITH A NOTARY)

If the student is unable to appear in person at Christopher Newport University to verify their identity, the student must provide to the institution a copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport.

I promise that the above provided personal information in Section A is true and accurate.

(Student's Signature)

(Date)

Notary's Certificate of Acknowledgment

State of _____

City/County of _____

On _____, before me, _____
(Date) (Notary's Name)

Personally appeared, _____, and proved to me on the
(Printed Name of Signer)

basis of satisfactory evidence of identification, _____, to be
(Type of unexpired government-issued photo ID provided)

the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
(Notary Signature)

(SEAL)

My commission expires on _____
(Date)