

Private Loan Change Request Form

Please read the following directions carefully. If you would like to make a change to your Private Loan(s), only complete the section that applies to you.

Student Name:	
Phone Number:	Student ID:

Loan cancelation and decrease adjustments can be processed either for the full award year or by individual semester. If you would like to increase your private loan to be greater than your current approved amount, please contact your loan lender.

Please indicate the award year and check only the box that applies to your request below:

Aid Year: _____ (ex: 2022-23)

Fall only Spring only Fall/Spring (full aid year)

Check the box in the section below that is applicable to your request:

CANCELATION:

I would like to cancel my private loan

DECREASE:

I would like to decrease my private loan by: \$ _____

TERM ADJUSTMENT:

I would like my private loan to be applied to *only* the fall semester OR spring semester.

I authorize Christopher Newport University to adjust my Private Loan(s) as requested above.

Student Signature:	Date:
---------------------------	--------------